



# CITY OF CHARLES TOWN

## CITY COUNCIL

MINUTES • FEBRUARY 14, 2022

Special Meeting

Council Chambers

5:00 PM

101 East Washington Street, Charles Town, WV 25414

### I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Bob Trainor	Mayor	Present	
James Kratovil	Councilmember	Present	
Elizabeth Ricketts	Councilmember	Present	
Kevin Tester	Councilmember	Present	
Jeff Hynes	Councilmember	Present	
Jean Petti	Councilmember	Present	
Julie Philabaum	Councilmember	Remote	
Micheal George	Councilmember	Present	
Rikki Twyford	Councilmember	Present	

City Manager Daryl Hennessy and Police Chief Chris Kutcher were also present.

### II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

### III. UNFINISHED BUSINESS

### IV. NEW BUSINESS

1. 5384: First Reading and Consideration of Amendments to the Codified Ordinances of the City of Charles Town with Regard to Part 1 Administrative Code, Article 147 Utility Board

Mr. Hennessy began by reviewing proposed changes to Article 147 that would alter the process for filling the CTUB Chair during a vacancy in the Charles Town City Manager position and clarify eligibility for the Board representative nominated by the Jefferson County Commission (County) to those individuals who were previously served by the Jefferson County Public Service District and living outside the municipal boundaries of Charles Town and Ranson.

Mr. George moved to approve the first reading of the ordinance. The motion was seconded by Ms. Twyford and discussion ensued. After considerable discussion, Ms. Philabaum move to amend the motion to remove the proposed language regarding the County's CTUB nominee. Ms. Petti seconded the motion and the amendment was approved unanimously.

After additional discussion about the amended motion, Mr. George moved to clarify that no Director or Interim Director and Chair can be an officer or employee of CTUB and that the replacement of an Interim Director and Chair by City Council must meet all the qualifications of the initial appointment. Ms. Twyford moved to second the amendment and it was approved unanimously.

There being no further discussion, Council proceeded to a final vote on the first reading of the amended motion, which was approved unanimously. Only

the result of the final vote is recorded in the table below.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Micheal George, Councilmember
<b>SECONDER:</b>	Rikki Twyford, Councilmember
<b>AYES:</b>	Kratovil, Ricketts, Tester, Hynes, Petti, Philabaum, George, Twyford

**V. ADJOURNMENT**

There being no further business for Council, Mayor Trainor declared the meeting adjourned.

- VI. NOTICE: THE PUBLIC MAY VIEW THIS MEETING BY ACCESSING THE FOLLOWING ZOOM LINK: (HTTPS://US02WEB.ZOOM.US/J/85738156650?PWD=UTDKM1QXNHIVDNLCAHXHQQIDBRZJZDZ09) AND ENTERING THE PASSCODE (588045).**
- VII. NOTICE: THE PUBLIC MAY LISTEN TO THIS MEETING BY CALLING (301) 715-8592 AND ENTERING THE MEETING ID (857 3815 6650) AND PASSCODE (588045).**