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September 9, 2021

Mike Shepp, President  
Jefferson County Planning Commission  
104 E. Washington Street  
Charles Town, WV 25414

Re: Jefferson County Comprehensive Plan

Dear Mr. Shepp:

As special legal counsel for the Jefferson County Commission (“Commission”), I am writing to inform you of an action taken by the Commission, pursuant to W.Va. Code §8A-3-11, at its meeting on September 2, 2021. By a duly adopted motion, please be advised that the Commission hereby requests that the Jefferson County Planning Commission consider amending the Jefferson County Comprehensive Plan to clarify and/or state that solar facilities are principal permitted uses (PPU’s) in the rural and residential zoning districts.

The Commission further requests that the Planning Commission address this matter in an expedited manner.

Thank you for your consideration of the Commission’s request.

Very truly yours,

s/William F. Rohrbaugh  
WVSB No. 5048