



Meeting Minutes
Jefferson County Historic Landmarks Commission
April 14th, 2021
Zoom

Members Present: Martin Burke (Chairman), H.S. Leigh Koonce (Secretary), Jack Hefestay (Treasurer), John Demer, Addison Reese

Guests Present: Ryan Perks

Mr. Burke called the meeting to order at 7:01 pm.

Public Comment: No public comment was heard.

Mr. Burke welcomed Mrs. Reese as the newly appointed fifth member of the JCHLC.

Minutes of the February Meeting: Mr. Koonce presented the minutes of the February meeting. Mr. Hefestay moved to approve the minutes as presented. Mr. Demer seconded the motion, which passed unanimously.

Treasurer's Report: Mr. Hefestay presented a balance of \$48,804.83. Mr. Burke indicated \$38,000 of that money is earmarked for the Rt. 340 Project. Additionally, funds are promised for Duffield's Depot repairs meaning the JCHLC will be in the red until outstanding proceeds from the hotel motel tax are received. Mr. Demer moved to approve the report as presented. Mr. Burke seconded the motion which passed unanimously.

FY2020 Audit: Mr. Burke reported that the JCHLC passed the FY-2020 Audit with no management direcctives.

Officers for the 2021-2022 Calendar Year: The following slate was presented:

Chairman:	Martin Burke
Secretary:	Leigh Koonce
Treasurer:	Jack Hefestay

Mr. Hefestay moved to approve the slate as presented. Mrs. Reese seconded the motion which passed unanimously.

Rt. 340 Project: Mr. Burke offered an update. The consultant hired by the JCHLC, Maral Kalbian, recommended we not consider a district nomination for Rippon because there are too many buildings missing and that there is no village core. Additionally, two of the proposed National Register nomination property owners declined participation in the NR program. Mr. Burke recommended the JCHLC direct Ms. Kalbian to research but not nominate *Wayside Farm* and *Strathmore*, per the property owners' requests. She will also write a history and document Rippon and Rt. 340 corridor including the Rainbow Road Club and Pappy's Place. Mr. Koonce moved that the JCHLC direct Ms. Kalbian to write a nomination for *Wayside Farm* but not submit it and to write a history with structures around Rippon. Additionally, once a response is received from St. John's Church, it, too, will be considered for nomination. Mr. Hefestay seconded the motion which passed unanimously.

Use of Peter Burr Farm: Mr. Burke reported the bread bakers will return on the second Saturday of each month. A request was made to utilize the Peter Burr Farm for a cook-out with 20-30 people. The JCHLC will not approve the request owing to concerns for the structure's safety. Mr. Burke also indicated the JC Parks and Recreation Department will cut the grass throughout the summer.

Hosting of Doctoral Student: Mr. Demer stated that a PhD student, Bright Alozie, is considering academic work on African American history in the area or possibly Phillippi, WV. If Jefferson County is selected, he may work in conjunction with the JCHLC at no cost to us.

Preservation Fund: Mr. Burke reported the JCHLC needs to raise \$15,000 by the year's end to hit \$80,000, which will then unlock a \$10,000 donation from the Jefferson County Historical Society and another \$10,000 donation from an anonymous donor. If members have prospective donors, they should send those names and addresses to Mr. Burke.

Website, Facebook, and Instagram: Mr. Burke reported that Mrs. Reese will take over work associated with updates to the website and social media.

Court House Committee: No report was offered.

AmeriCorps Member: Mr. Burke reported an AmeriCorps Member will start in August.

National Register Updates: Mr. Demer stated there has been no updates from Emily Vance on the progress of the nominations.

Zoning & 106 Reviews: Mr. Burke reported a new subdivision, King's Crossing, is planned close to St. James Church. No historic resources are being impacted, but the development will result in 250 new houses and 150 townhouses.

Duffield's Depot: Mr. Burke stated a security system may need to be installed.

Shepherdstown Battlefield: The Shepherdstown Battlefield Preservation Association will be paying for herbicide treatment on the ruins.

Grants: Mr. Burke reported that a CSX Community Service grant for Duffield's Depot is pending. A \$750 grant was received from the Preservation Association of West Virginia for an engineering study.

JCHLC received a \$4,000 grant from the Eastern WV Community Foundation for the removal of 20 trees at the Boyd-Carter Cemetery. Addison Reese authored the grant and is the project manager.

At 8:44 pm, Mr. Hefestay moved to adjourn. Mr. Demer seconded the motion which passed unanimously.

Respectfully submitted,

/s/

H.S. Leigh Koonce, Secretary
Jefferson County Historic Landmarks Commission